



# TOWN OF WINTHROP CONSERVATION COMMISSION

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## MINUTES OF MEETING 7:30 P.M. – February 22, 2012 Joseph Harvey Hearing Room Winthrop Town Hall

**Members in Attendance:** Mary Kelley, Chairperson, Stephen Machcinski, Norman Hyett, David Girard, Brian Corbett.

**CURTIS R. YOUNG, WETLAND PRESERVATION, INC., PLAISTOW, N.H.** – At Mr. Young's request, the Commission met to discuss his client, M & M Realty Trust, 41 Argyle Street. Discussion was in regards to the Determination of Applicability issued to his client. Mr. Young stated that since the project was submitted under local wetland bylaw, the Determination should be written under the Winthrop local wetland bylaw, not the Commonwealth of Massachusetts, Dept. of Environmental Protection regulations. A revised Determination of Applicability will be submitted to the owner. **VOTE: UNANIMOUS VOTE TO APPROVE CHANGE.**

Discussion regarding how the Order of Conditions for the Notice of Intent application, submitted by M & M Realty Trust, was to be issued under local wetland bylaws as the Commission did not have this in their local wetland regulations. Mr. Young stated that since the Commission already had wetland bylaws in place, the Commission could issue their own form. He suggested that he would contact the North Andover Conservation Commission for a sample form for the Winthrop Commission to use.

Also in discussion was the fees listed in our wetland regulations. Fees now listed are incorrectly stating they are Winthrop wetland fees. Should state that fees listed are the Commonwealth of Mass. fees. The Commission asked secretary, Marsha Allen, to submit a request to the DEP asking that a question from DEP be put out to all Conservation Commission asking for samples on their local fees and local wetland permits.

**MINUTES OF MEETING-** **VOTE** to approved February 8, 2012 Minutes of Meeting: Norman Hyett, Motion to approved; Mary Kelley, 2<sup>nd</sup> the Motion, **UNANIMOUS VOTE.**

### **GENERAL BUSINESS:**

Discussion regarding request from local high school student for a donation from the Commission to help pay expenses to attend a student conference. Letter to parent stating that the Commission is not allowed to make any donations from wetland fees. The Wetland Regulations are quite strict about how fees can be used by a Conservation Commission.

A draft of Application Submittal Requirements was discussed. A few changes are to be made then posted onto Conservation Commission web page and attached to any blank applications at Town Hall.

**MEETING ADJOURNED 8:30 P.M.**